

# COURSE EVALUATION WITH EVASYS

## THE PROCEDURE



## ABSTRACT: PROCEDURE FROM THE TEACHER'S PERSPECTIVE

1. [Apply](#) for evasys use at an early stage (first-time users and lecturers only)
2. Check: Is my data in [CAMPUS](#) complete and up to date? → Room, personal e-mail address etc.
3. Wait for e-mail invitation from evasys (after the start of the lecture period)
4. [Log in](#) to evasys via link in e-mail
5. Start the online-in-presence survey in the evasys account:
  - a) Open access data for the questionnaire via the online presence plug-in (click on blue arrow)
  - b) Show the QR code & direct link to the students within the course
6. Results of Course evaluation → without notification in "real time" in the evasys account
7. Discuss results with students

If you do not personally receive an e-mail invitation, please fill in the [late registration form!](#)





## IT.SERVICES

The right to use evasys is entered in IT.SERVICES Identity Management.

Start of the lecture period



IT.SERVICES

RUBiKS

CAMPUS

evasys-import file

Courses taught by lecturers with evasys  
usage rights are exported from  
CAMPUS.

1./2. week of the lecture period



Dezernat 1

Generation of evasys accounts  
with the import of courses.

evasys

evasys-import file



3./4. week of the lecture period



evasys

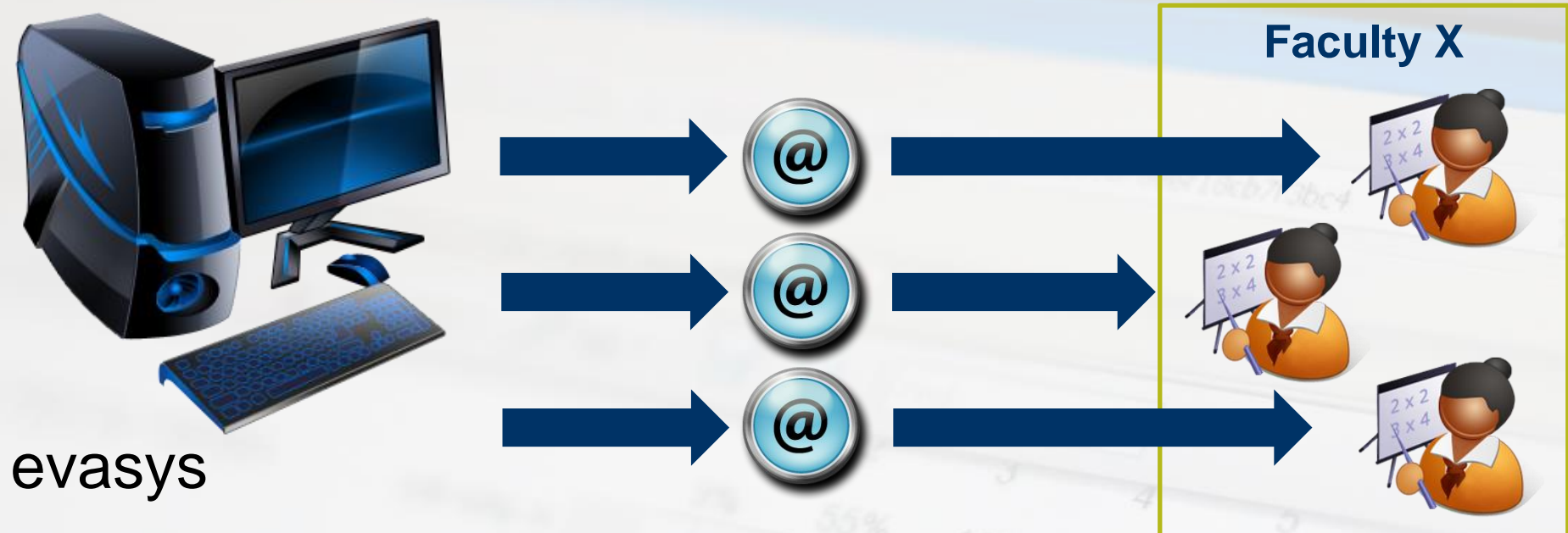


**Evaluation  
 commission X**



The evaluation committees of the faculties can delete courses from evasys that should not or cannot be evaluated.

## 5. / 6. week of the lecture period – Invitation to participate in the student teaching evaluation



Email invitation from evasys to all teachers. Teachers log in to their evasys account and can call up the access data for the questionnaires.



## 5. / 6. week of the lecture period – Invitation to participate in the student teaching evaluation



**evasys**

### Log-in

Studentische Lehrveranstaltungsbeurteilung an der Ruhr-Universität Bochum

Nutzername

Kennwort

**OK**

Teachers log in to their  
[evasys account](#).

## After the invitation by e-mail - evaluation Online-in-Präsenz

### Online in Präsenz

Für folgende Lehrveranstaltungen wurden für Sie Onlineumfragen erstellt.

Mit einem Klick auf das blaue Pfeil-Icon gelangen Sie jeweils zu einer Vollbildanzeige des Links zu dieser Umfrage als QR-Code und Tiny-URL.

Umfrage	Periode	Erstellungsdatum	
Eine Vorlesung	WS22/23	2022-09-26	→
Musterfragebogen	WS22/23	2022-11-02	→
Musterfragebogen	WS22/23	2022-10-27	→
Musterfragebogen	WS22/23	2022-11-22	→
Musterfragebogen	WS22/23	2022-10-27	→

Teachers can access the access data for the questionnaires themselves in their evasys account.

→ Click on the blue arrow

After the invitation by e-mail - evaluation Online-in-Präsenz



<https://tinyurl.com/2mxznxgv>

Musterfragebogen

To complete the evaluation,  
students only need an internet-  
enabled mobile device.

→ Scan the QR code or type in  
the link

## After the evaluation - retrieve results

Teachers log into their evasys account to retrieve results. They are available in "real time", directly after the evaluation.

**Berichte aus der Zentralen Evaluation**

Erhebungsperiode(n)

WS22/23  
SoSe22  
WS2021  
SoSe20

Aktualisieren

Für folgende Veranstaltungen sind Sie als Dozent/in hinterlegt:

WS22/23		Status	Fragebogen	Erstellt	Erfasst	Abrufen
Art	Umfrage					
	Eine Vorlesung	Daten vorhanden	BASIS_ONLINE	26.09.2022	3	Deutsch <span style="font-size: 0.8em;">▼</span> 

If at least three students have participated, teachers can access and save PDF reports. The reports are available in German and English.

# After the evaluation - Discussion with students about the evaluation results

The collage displays several screenshots from the EVASYS evaluation system:

- Top Left:** A questionnaire header for 'Frank Wissing' regarding 'Einführung in den soziologischen Neo-Institutionalismus (054321)'. It includes a legend for question types and a bar chart showing the distribution of responses.
- Top Middle:** A section titled 'Frank Wissing, Einführung in den soziologischen Neo-Institutionalismus' with a question about the workload of the course. Below it is a horizontal bar chart showing the distribution of answers.
- Top Right:** A 'Profilinie' (profile line) chart for the same course, showing the distribution of responses for various statements. The chart includes a legend for 'Teilnehmer' and 'Dozent/Lehrkräfte'.
- Bottom Left:** A section titled 'Frank Wissing, Einführung in den soziologischen Neo-Institutionalismus' with a question about the course content. Below it is a horizontal bar chart showing the distribution of answers.
- Bottom Right:** A 'Freitextfeld' (free text field) for comments. It contains the text '7 A) Gut gefallen hat mir:' and '7 B) Verbessert werden sollte:' with a handwritten smiley face below.

**Teacher's Discussion with Students:**

Teachers discuss the results with the students.

# REQUIREMENTS

## (TO BE FULFILLED IN THE DEANERIES):

1. CAMPUS data must be maintained according to the specifications (e-mail addresses, office addresses, names of lecturers, no placeholders) → CAMPUS subject coordinators
2. A lecturer must be marked in CAMPUS as "responsible for teaching evaluation" if a course is offered by more than one person